



Scarborough College

REQUEST FOR ABSENCE – OVERNIGHT

Denys Crews House C/O Scarborough College Filey Road Scarborough North Yorkshire YO11 3BA	Weaponness House C/O Scarborough College Filey Road Scarborough North Yorkshire YO11 3BA	Willersley House C/O Scarborough College Filey Road Scarborough North Yorkshire YO11 3BA
Telephone: 07376 120771	Telephone: 07508 320162	Telephone: : 07376 120774
E-mail: crews.house@scarboroughcollege.co.uk	E-mail: weaponness.house@scarboroughcollege.co.uk	E-mail: willersley.house@scarboroughcollege.co.uk

This form must be completed and returned to the Houseparent by the Thursday evening preceding the requested absence.

Pupil Name:		
I request permission for my son/daughter to be absent from the boarding house on the following date(s):		
On this/these date(s) he/she will be staying with the following person(s) :		
Name:		
Address:		
Telephone Number:		
E-Mail:		
He/She will leave the boarding house at (time):		
On the (date):		
He/She will be travelling to this location by the following mode of transport:		
He/She will return to the boarding house at (time):		
On the (date):		
He/She will be returning to the boarding house by the following mode of transport:		

I accept full responsibility for my son/daughter's health and safety from the time that he/she leaves the house until their return. I understand that during this period he/she is not allowed to visit any of the College boarding houses.

Signed:	
Dated:	