



Scarborough College

GUARDIANSHIP INFORMATION

Scarborough College requires all non EU boarding students to have a UK-based Guardian who is an adult over the age of 25, prepared to undertake the following responsibilities:-

- 1 Responsibility for the student for all holiday periods, half-term breaks and holidays that may be requested. Suitable accommodation must be arranged or approved by the Guardian, and Scarborough College must be informed of the arrangements made (see Note 1).
- 2 Authorising or making necessary travel arrangements (tickets, visas, etc.) in conjunction with the Housemaster/Mistress and Bursar (see Note 2).
- 3 Providing a point of contact for Scarborough College for the discussion of matters concerning general welfare or academic progress of the students, and perhaps helping communication between Scarborough College and parents if there is a language barrier.
- 4 Arranging accommodation for students in emergencies (e.g. suspension or expulsion as a result of a severe infringement of Scarborough College rules).
- 5 Acting for parents in granting permission for:-
 - Urgent medical treatment;
 - Overnight stays away from the boarding house;
 - Activities involving risk;
 - Items of large expense, such as additional lessons, extra activities, etc., all of which will be added to the termly account;
 - Making available additional pocket money or travel money, if required.

Guardians are appointed by parents, not by Scarborough College. Often they are friends or relations of the student's family. Sometimes they are professional Guardians recommended by agencies who have accepted the guidelines set out by Scarborough College. If required, Scarborough College can put parents in touch with Guardian agencies, but it is not responsible for the conduct of any particular agency. **The Guardianship company should be AEGIS registered.**

Guardians must inform the College if they are away from their usual address for any length of time, and inform the College how they may be contacted in an emergency.

Guardians should ensure that they register, as necessary, with their local Social Services and Police Station, as required under the Children Act 1989. They should also hold appropriate insurance and third party liability cover.

Notes

- 1 **Accommodation during holiday periods must comply with the Scarborough College standards. There must be adequate adult supervision at all times.**
- 2 **It is very important that students should attend from the first day of term, right through to the last. We provide an intensive programme of tuition, which is undermined by late arrival or early departure.**

Please forward details of your Guardian to the Boarding Administrator as soon as possible:-

Mrs J Thomas
Scarborough College
Filey Road
Scarborough
North Yorkshire
YO11 3BA
United Kingdom